



Assistant Women's Lacrosse Coach

Job Summary: Under the direct supervision of the Head Women's Lacrosse Coach, the full-time Assistant Women's Lacrosse Coach works to assist, oversee, instruct, and implement the strategies, goals, and philosophy of the BW Women's Lacrosse program. Will assist the Head Coach with all aspects of recruitment and preparation for athletic competition and as a representative of the university, will act in a manner that supports and encourages both the University and athletic department mission statements. Additional responsibilities will be assigned within athletic department dependent upon successful candidate's credentials and expertise to possibly include: athletic administration, game management, concessions, athletic fundraising/alumni relations or student-athlete services responsibilities.

Essential Tasks, Duties and Responsibilities: The following outlines the essential functions of the position and is not to be considered a detailed description of all duties inherent in the position.

- Evaluate and recruit student athletes that fit the BW profile by attending showcase events, tournaments, and high school events. Recruit and retain student athletes, in coordination with the head coach, and meet recruiting goals and objectives. Assist in scheduling, coordinating and conduct of campus visits
- Be a positive role model for our student athletes to emulate. Represent the University and program with a high degree of professionalism, sportsmanship and integrity at all times
- Assists in the organization, preparation and implementation of appropriate training and practice sessions
- Provides guidance and assistance to student-athletes on a range of personal issues, as required
- Implement strategies necessary for short and long-term success
- Assist our student athletes with their academic-progress as assigned by head coach.
- Provides assistance in the coordination and administration of the overall program, as required
- Assist with fundraising, alumni activities and public relations as needed
- Performs miscellaneous job-related duties as assigned
- Ability to foster a cooperative work environment and provide mutual support with all constituencies and colleagues

Qualifications:

- Bachelor's degree required, Master's degree preferred
- Previous collegiate playing or coaching experience preferred
- Knowledge of athletic recruitment methods and techniques
- Ability to lead, guide and be a positive role model for student-athletes
- Ability to follow directions, be organized, and carry out assignments effectively
- Understanding of NCAA Division III, Ohio Athletic Conference and Baldwin Wallace University rules, regulations and guidelines
- Ability to work with the lacrosse program video system
- Ability to work with recruiting database system
- Strong interpersonal and communication skills, ability to work with a wide range of constituencies in a diverse environment
- Must be able to travel, and possess and maintain a valid driver's license. Evening and weekend work expected
- Must possess a strong commitment to diversity and inclusiveness

Conditions of Employment

- Exposure to unusual elements, heat, cold, loud noise, long hours, many people in a small area, physical activity such as running and carrying objects 20-100lbs
- Must successfully complete a background check
- Must maintain CPR/AED certification
- Must be able to secure and maintain certification to drive university vans and must complete Stewards of Children training program

Compensation:

A competitive salary plus a comprehensive benefits package that includes health and dental insurance, 12 days annual paid sick leave, 20 days paid vacation, 14 paid holidays, long & short-term disability, 403 (b) retirement plan, life insurance, employee discounts, free parking, and tuition remission benefits for employee and family. To learn more about the BW's benefits package, go to: www.bw.edu/resources/hr/

Application Procedures:

Applications will be reviewed as received and continue until the position is filled, with an effective closing date of November 2, 2020. Send resume, cover letter and contact information for three professional references in one (1) Word document or one (1) PDF and submit via the *To Apply* link on HR's Current Job Openings web page. <http://www.bw.edu/resources/hr/jobs>

Baldwin Wallace University is an EEO/AA employer and educator. At BW, we support and encourage diversity in a variety of forms. We value and appreciate inclusive excellence in the classroom, within extracurricular activities, and as we engage our community partners. Learn more at Diversity Affairs - <http://www.bw.edu/quickfacts/diversity/>